



Office of the Registrar
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ADD/DROP/WITHDRAW

Date: _____ Year/Term: _____

CSI ID#: _____ Name: _____ Signature: _____

I understand and accept that if I fail to pay my student account bill or any monies due and owing the College of Southern Idaho by the scheduled due date, and fail to make acceptable payment arrangements to bring my account current, the College of Southern Idaho may refer my delinquent account to a collection agency. I further understand that I am responsible for paying the collection agency fee which may be based on a percentage at a maximum of 33 percent of my delinquent account, together with all costs and expenses, including reasonable attorney's fees, necessary for the collection of my delinquent account. Finally, I understand that my delinquent account may be reported to one or more of the national credit bureaus.

ADD COURSE (S)				
Course/Lab Number	Course Title	Cr	AU	Instructor's Signature
ENGL 101 C02	English Composition	X		Example

DROP/WITHDRAW COURSE (S)**	
<p>**A drop does not appear on the transcript and is only available until the end of the course registration period (see schedule). Withdrawal means the student attempted the course but did not complete any credit; the grade of 'W' will appear on the student's transcript & no refund is issued. Withdrawal from CSI courses may affect student financial aid, academic standing and/or ability to continue in a chosen major. Please see your financial aid or academic advisor for more information.</p> <p style="text-align: center;">If you are withdrawing from all of your courses, you must submit a Complete Withdraw form.</p>	
Course/Lab Number	Course Title

Office Use Only	
Operator _____	Date _____